**Direct Deposit for Student Account Refunds**

The Business Office would like to remind you that we now have the ability to issue a student account refund via direct deposit. You may enter your checking/savings account information (U.S. Bank accounts only) in the Banking Information feature found under the heading Financial Information in your Web Advisor account. **This system is separate from the student payroll system therefore it requires your entry into Self Service even if you are already receiving direct deposit for student payroll.**

If you will be requesting a refund of excess financial aid at the start of the semester, we encourage you to have your banking information entered in your Self Service before the first day of classes.

Please feel free to contact the Business office with any questions you may have regarding direct deposit for refunds from your student account.

You may direct your questions to the Accounts Receivable team; accounts\_receivable@washcoll.edu

 or 410-778-7266 ext 8

PLEASE NOTE: In order to receive a refund A REQUEST MUST BE MADE in one of two ways.

1. Complete a check request form in person at the Business Office.
2. Submit a refund request on WebAdvisor.