What is FERPA?

The law says that once students begin postsecondary study, the College can only release education records to parents or guardians if the *student* consents to that release in writing or if the *parent or guardian* provides us with proof of the student's financial dependency (usually substantiated by a certified copy of the most recent Federal Income Tax Form).

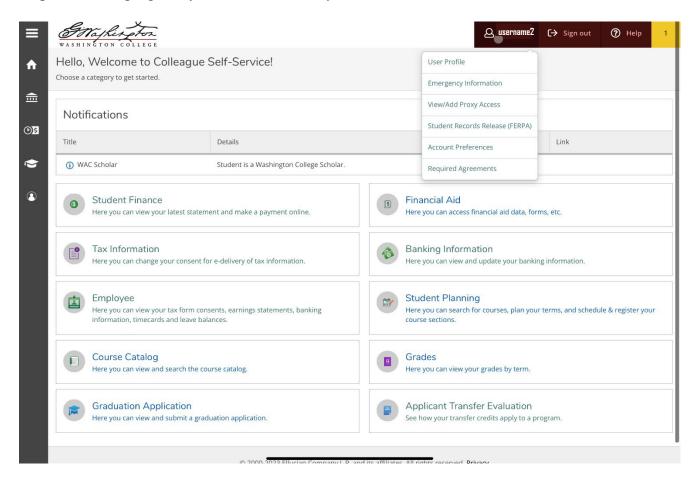
https://studentprivacy.ed.gov/faq/what-ferpa

More on the Washcoll website about FERPA

How to provide consent (if you choose):

Step 1: Log into Self Service

Step 2: At the top right of your screen, click on your username.



Step 3: Click on 'Student Records Release (FERPA)

Step 4: You will be given the option to deny access to anyone (so no information can be shared) or you can choose to grant specific access to specific people in the categories of Academic Records, Billing Information, and Financial Aid.

For example, you may enter your Mother's name and indicate they can have access to only Billing Information, and then you may enter your Uncle and indicate that he may have access to Academic Records.

