

John S. Toll Science Fellows Competitive Travel Award Application Process

Toll Fellows and Apprentices who have participated in the Summer or Academic Year Research Program and who will be presenting the outcome of their project(s) at a professional conference are encouraged to apply for funds that must be used to offset costs associated with registration or travel expenses. Two awards may be given annually.

Requirements

- You must be a J. S. Toll Fellow or Apprentice who has participated in the Summer or Academic Year Research Program.
- You must be presenting the results of your research project as either a poster or oral presentation at a professional conference or meeting.

You must submit the following:

- The conference/meeting you will be attending and a copy of the title and abstract of your presentation.
- An itemized budget of your travel expenses & specifying the funds you are requesting.
- A letter of support from your summer faculty mentor/collaborator.
- List of other sources of funding that you have requested/obtained to support your attendance at the conference/meeting.
- When you are notified that your presentation has been accepted, you must provide official confirmation from the conference/meeting verifying that your submission has been accepted.

Deadline Dates

Many conferences are scheduled throughout the academic year at various times making it difficult to establish specific deadlines for submission of requests for travel assistance. It is therefore recommended that request be submitted as soon as you and your faculty mentor begin to plan to attend the conference/meeting.

Given that funds are limited, applicants are strongly encouraged to submit requests for funds in the first two weeks of the semester in which the conference/meeting is scheduled to occur.

Applications should be sent to jwanat2@washcoll.edu. Indicate "Toll Travel" in the subject line.

Funds for these travel awards have been provided by a gift establishing The Louise and Rodney Layton Fund. The fund is named in honor of C. Rodney Layton, (Washington College Class of '31) and his wife Louise, who met while attending Washington College. Dr. Layton earned his medical degree from the University of Maryland and Louise was a teacher in the public schools in Queen Anne's County and also taught at the Gunston School in Chestertown.